

DISASTER SERVICES COURSE OFFERINGS AND DESCRIPTIONS

July/Sept 2010

Below is a list of American Red Cross instructor-led courses that are offered throughout the Delaware Valley. Please check the dates and class locations on your preferred class choice.

Fulfilling Our Mission: Translating Compassion into Community Action

The purpose of this course is to introduce volunteers to the role of the Red Cross in the community's actions in preparing for, responding to and recovering from disaster. Participants will learn how to assess their skills and abilities to strengthen the capacity of their community and the Red Cross to better serve the victims of disaster. **(Required to become a local Disaster Responder; this course is a PREREQUISITE for all other disaster training courses)**

Length: 3 hours

Prerequisites: None

Dates: Thursday, July 8th, 6:30PM-9:30PM
ARC Lower Bucks County, Levittown, PA

Tuesday, August 3rd, 6:30PM-10:00PM
ARC Central NJ, Tilton, NJ

Mass Care Overview

This course is to provide participants with an overview of the activities of sheltering, feeding, and client welfare. **(Required to become a local Disaster Responder.)**

Length: 3 -3.5 hours

Prerequisites: Fulfilling Our Mission: Translating Your Compassion into Community Action

Dates Offered: Thursday July 20th, 6:30PM-9:30PM
ARC Lower Bucks County, Levittown, PA

Thursday August 12th, 6:00PM-9:30PM
ARC Central NJ, Tilton, NJ

Saturday, September 11th, 8:00AM-5:00PM
ARC Central NJ, Tilton, NJ

CPR/AED and First Aid

The number of cardiac emergencies Americans suffer each year underlines the importance of CPR training. New Red Cross CPR courses reflect the most recent changes in emergency cardiac care. First Aid covers basic aid skills designed to prepare the student for emergencies ranging from minor to severe. **Both are required to become a Disaster Responder. Open only to ARC Lower Bucks Volunteers.**

Length: 8 hours

Prerequisites: Fulfilling Our Mission

Dates Offered: None at this time

Shelter Operations

Shelter Operations prepares Red Cross responders to effectively and sensitively manage shelters as a team and to meet the needs of people displaced as a result of a disaster. **(Required to become a Disaster Responder.)**

Length: 3 – 3.5 hours

Prerequisites: Fulfilling Our Mission and Mass Care: An Overview

Dates Offered: Thursday July 29th, 6:30PM-9:30PM
ARC Lower Bucks County, Levittown, PA

Tuesday August 17th, 6:30PM-10:00PM
ARC Central New Jersey, Tilton, NJ

Saturday, September 11th, 8:00AM-5:00PM
ARC Greater Lehigh Valley

Shelter Simulation

The purpose of the simulation is to provide participants with an opportunity to apply the knowledge, skills and abilities required to operate a successful shelter. The simulation builds on the information presented in the Shelter Operations course. **(Required to become a local Disaster Responder)**

Length: 3.5 hours

Prerequisites: Fulfilling Our Mission, Mass Care: An Overview, and Shelter Operations

Dates Offered: Tuesday August 24th, 6:30PM-10:00PM
ARC Central New Jersey, Tilton, NJ

Saturday, September 11th, 8:00AM-5:00PM
ARC Greater Lehigh Valley

Shelter Operations & Simulation

The purpose of this basic level Disaster Services training is to prepare volunteers and employees of the Red Cross and other agencies to effectively and sensitively manage shelter operations as a team while meeting the needs of people displaced as a result of a disaster. In the Shelter Simulation segment, participants are provided with an opportunity to practice the knowledge and skills needed to run a successful shelter operation. **(Required to become a local Disaster Responder)**

Length: 8 hours

Prerequisites: Fulfilling Our Mission and Mass Care: An Overview

Dates Offered: No classes offered at this time

Client Casework: Providing Emergency Assistance

This course is designed to train Red Cross caseworkers how to conduct effective interviews and provide appropriate assistance to help meet a client's immediate disaster-caused or disaster-aggravated needs. After completing this course, participants will be able to demonstrate the skills needed to perform an effective client interview; identify and demonstrate the correct use of the basic forms and tools needed to provide assistance to clients on chapter, multi-chapter and national disaster relief operations; and make appropriate decisions regarding the use of Red Cross resources and agency referrals when providing assistance to clients. **(Required to become a local responder.)**

Length: 8 hours
Prerequisites: Fulfilling Our Mission

Dates Offered: Saturday, August 7th, 9:00AM-4:00PM
ARC Lower Bucks County, Levittown, PA

This course is split into two sessions, 4 hours each:
Tuesday, August 31th, 6:00PM-10:00PM
ARC Central New Jersey, Tilton, NJ

Thursday, September 9th, 6:00AM-10:00PM
ARC Central New Jersey, Tilton, NJ

Psychological First Aid

The course provides a framework for understanding the factors that affect stress responses in disaster relief workers and the clients they serve. In addition, it provides practical suggestions about what you can say and do as you practice the principles of Psychological First Aid. The purpose of this class is to prepare all American Red Cross workers to provide basic care, comfort and support to people who are experiencing disaster-related stress.

Length: 4 hours
Prerequisites: Fulfilling Our Mission

Dates Offered: Wednesday, August 25th, 6:00PM– 10:00AM
ARC Lower Bucks County, Levittown, PA

Thursday, September 23th, 5:30PM – 9:30PM
ARC Greater Lehigh Valley

Health Services Response Workshop

This course is designed to orient licensed or certified health professional to the roles and responsibilities of a Health Services Associate when working on behalf of the Red Cross to meet the disaster-related health needs of clients. This one-day workshop consists of a series of presentations, class discussions and small group activities during which participants work as members of a Red Cross Health Services team to resolve complex problems. These activities require workshop participants to apply their professional knowledge, experience and critical thinking abilities to the work-related challenges experienced by Red Cross workers who provide immediate assistance to clients in the aftermath of a disaster. This is a required course for anyone who wishes to work in the Disaster Health Services function

Length: 7.5 hours
Prerequisites: Fulfilling Our Mission

In addition, participants must have a current professional license or certificate to practice as a CAN, EMT, LPN/LVN, PA, RN or MD.

Recommended: Client Services: Providing Emergency Assistance
Shelter Operations

Dates Offered: Saturday, October 23, 8:00AM-3:30PM
ARC Greater Lehigh Valley

Fundamentals of Disaster Assessment

The purpose of this course is to introduce the critical role of Disaster Assessment, explore related preparedness tasks, learn how to collect and communicate disaster assessment information, and become familiar with how disaster assessment information supports management and service delivery decisions. This course is comprised of two parts. Part 1 (online component) is comprised of six self-paced learning modules. It is estimated that it takes approximately 3.5-4 hours to complete all six modules. **The on-line segment must be completed prior to attending Part 2** of the class (see dates below). Prior knowledge of computers is not necessary. You can access Part 1 of this course from home or at the Chapter, with assistance from Chapter staff as needed.

Prerequisites:

- Fulfilling Our Mission
- Part One: Online training (See your chapter LMS Administrator)

Length: Part 1: 3.5-4.0 hours / Part 2: 3 hours

Dates Offered: Thursday, August 12th, 6:00PM – 10:00PM
ARC Lower Bucks County, Levittown, PA

Tuesday, September 14th, 6:00PM – 10:00PM
ARC Central New Jersey, Tilton, NJ

ERVs: Ready, Set, Roll

This class is designed to prepare volunteers and employees of the Red Cross to safely and effectively use an Emergency Response Vehicle (ERV) and its equipment to meet feeding and other service needs of people affected by disaster. (This class will be held rain or shine and may be subject to cancellation on short notice in the event of a large scale disaster relief effort.)

Length: 7.5 hours (3 hours of classroom instruction followed by driving practice)

Prerequisites: Fulfilling Our Mission, Mass Care, Current First Aid/CPR certification

Required: Valid drivers' license, Satisfactory Department of Motor Vehicle (DMV) Report and Defensive Driving Course Certificate

Recommended: Logistics: An Overview, Damage Assessment

Dates Offered: Saturday, July 31st, 9:00am – 2:00pm
ARC Lower Bucks County Chapter

Defensive Driving Online Course

A Defensive Driving Certificate must be presented prior to receiving an ERV certification

Length:

Prerequisites: Course Cost is \$15.95 and is reimbursed by the Red Cross, Must be an American Red Cross employee or volunteer, each course must be purchased individually, a login ID and Password will be created to log-in/out of online courses. Submit certificate and receipt for reimbursement.

Website: http://www.safetyserve.com/finesource/attend/New_student_rc.asp?ugid=032DP67J

Dates Offered: Online

Serving People with Disabilities Following a Disaster

The purpose of this basic level Disaster Services course is to outline Red Cross policies and practices related to providing services to people with disabilities following a disaster. A 45-minute online course is required before the day of the training. Instructions for the online segment will be mailed out 1 week prior to the course.

Length: 5.5 hours

Prerequisites: Fulfilling Our Mission

Date Offered: Saturday, October 2, 8:00AM – 5:00PM
ARC Greater Lehigh Valley

Red Cross Independent Study (On-Line) Courses

Requires an LMS login and password, Lower Bucks Volunteers should contact Steve Huizar

Fundamentals of Staff Services (DSSSS200C)

The purpose of this basic level course is to provide an introduction to all of the groups and activities within the DSHR (Disaster Services Human Resources), including the Staff Services group. This is an excellent class for anyone who enjoys working with people and would like to help out in Disaster Headquarters during a major disaster.

Prerequisites: Introduction to Disaster Services *or* Fulfilling Our Mission

Logistics During a WMD/T Incident

The purpose of this course is to provide Red Cross Material Support Services workers with the knowledge, skills and abilities that enable them to prepare for and support Red Cross services following a weapons of mass destruction/terrorism (WMD/T) incident within their chapter's jurisdiction. This course is organized into four sequenced learning modules, of approximately one hour each, designed to address the learning objectives, with three more progressively difficult problem-solving scenarios. The modules include: Impact of a WMD/T Incident on Logistics; Chapter Roles and Responsibilities Associated with a WMD/T Incident; External Resources; and Safety and Security Concerns.

Prerequisites: Introduction to Disaster Services *or* Fulfilling Our Mission

Recommended: Logistics: An Overview

Logistics Simulation

Weapons of Mass Destruction/Terrorism: An Overview

Serving People with Disabilities Following a Disaster

This course outlines American Red Cross policies and practices as they pertain to providing services to people with disabilities following a disaster.

Prerequisites: Introduction to Disaster Services *or* Fulfilling Our Mission

Preparing for and Managing a Spontaneous Volunteer Workforce (DSSSS201C)

This course consists of four separate learning modules that provide participants with the knowledge and skills needed to prepare for and manage volunteers with no previous Red Cross affiliation who come forward to work with the Red Cross when a disaster threatens or occurs. It is intended for workers who will be the frontline in welcoming a spontaneous volunteer workforce during a disaster, as well as for supervisory staff from all DSHR groups.

Prerequisites: Introduction to Disaster Services *or* Fulfilling Our Mission

Workforce Planning and Acquisition (DSSSS202C)

This course is intended for anyone who is interested in working in Disaster Headquarters during a disaster to help recruit, screen, and interview and place staff in different assignments. This course will also help participants understand the collaboration between Staff Services and other groups and activities as a response transitions from a chapter to a disaster relief operation and back to a chapter.

Prerequisites: Introduction to Disaster Services *or* Fulfilling Our Mission

Disaster Public Affairs Overview (DSOSS201C)

The purpose of this on-line course is to provide an overview of the role Public Affairs plays in disaster relief as well as guidelines for Red Cross volunteers and employees working in any activity to use when responding to a media inquiry. This course takes approximately one hour to complete.

Prerequisites: Introduction to Disaster Services *or* Fulfilling Our Mission

FEMA Independent Study (On-Line) Courses

To get to the FEMA training homepage go to <http://training.fema.gov/wrningBanner.asp>
For a list of FEMA Independent Study Classes go to: <http://training.fema.gov/IS/crslist.asp>

IS-100 – Introduction to the Incident Command System

This course introduces the Incident Command System (ICS) and provides the foundation for higher level ICS training. This course describes the history, features and principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS).

IS-200 – ICS for Single Resource and Initial Action Incidents

This course is designed to enable personnel to operate efficiently during an incident or event within the Incident Command System (ICS). ICS-200 provides training on and resources for personnel who are likely to assume a supervisory position within the ICS. IS-100 is a pre-requisite to the IS-200 course.

IS-700 – National Incident Management System (NIMS), an Introduction

NIMS provides a consistent nationwide template to enable all government, private-sector, and nongovernmental organizations to work together during domestic incidents. This course introduces NIMS and takes approximately three hours to complete. It explains the purpose, principles, key components and benefits of NIMS. The course also contains "Planning Activity" screens giving you an opportunity to complete some planning tasks during this course. The planning activity screens are printable so that you can use them after you complete the course.

IS 800 – A National Response Plan (NRP), An Introduction

The National Response Plan describes how the Federal Government will work in concert with State, local, and tribal governments and the private sector to respond to disasters. This course introduces the NRP. It is intended for DHS and other Federal staff responsible for implementing the NRP, and Tribal, State, local and private sector emergency management professionals.

To register for classes: Chapter Contact Information

It is important to check with the Chapter about location of the class, as some classes may not be hosted at the Chapter Headquarters. It is strongly recommended that you also reconfirm the class status 24 hrs in advance in case of any changes. If you cannot attend a class, it is your responsibility to contact the Chapter and let them know.

Lower Bucks County Volunteers: please coordinate all class scheduling through Steven Huizar.

Lower Bucks County Chapter (Levittown, PA)

Contact Steve Huizar at (215) 946-4870 ext 105 or email shuizar@redcrosslbcc.org for classes in Levittown or if you are a Lower Bucks Volunteer in need of an LMS login and password.

Lower Bucks classes are held at 1909 Veterans Highway, Levittown, PA (unless otherwise noted)

ARC Princeton, NJ Chapter (Princeton, NJ)

Contact Byard Bridge 609-951-2101 or email bridgeb@njredcross.org

ARC Princeton classes are held 707 Alexander Road, Suite 101, Princeton, NJ 08540 (unless otherwise noted)

ARC Burlington, NJ (Lumberton, NJ)

Contact Gayle Lynch at (609) 267-9595 or email gaylel@redcrossbcnj.org

ARC Burlington County classes are held at 1632 Route 38 Lumberton, NJ 08048 (unless otherwise noted)

ARC of Central NJ (Tilton, NJ)

Contact Byard Bridge at (609) 951-2101 or email bridgeb@usa.redcross.org

ARC Southeastern – SEPA - PA Chapter (Philadelphia)

Contact Melissa Hunsberger at (215) 299-0493 or at hunsbergerm@redcross-philly.org

ARC SEPA, Philadelphia classes are held at the SEPA Chapter, 23rd and Chestnut Streets, Philadelphia, PA 19103 (unless otherwise noted)

Greater Lehigh Valley Chapter (Bethlehem)

Contact Rhonda Piques at 610-865-4400 or email xiquesr@usa.redcross.org.

ARC Greater Lehigh Valley classes are held at 2200 Avenue A, Bethlehem, PA 18017 (unless otherwise noted)